# AUDIO/VISUAL TAPING AGREEMENT

Capture the presentation on tape! It is an excellent way to provide an invaluable service to your associates, members or employees. Ensure the core concepts, thought-provoking insights and key learnings aren't lost to faded memory and competing priorities.

**This agreement must be completed and returned before client is granted permission to record.**

Entelechy Training and Development, Inc. hereby enters into agreement with:

**Organization:** _____
**Address:** _____
**Address:** _____
**City:** _____ **State** ___ **Zip** _____
**Phone:** _____ **Fax** _____
**Contact Person:** _____
**Title:** _____
**Taping company (if other than client)**_____
**Phone:** _____ **Contact Person:** _____

The above client is granted a nonexclusive, nontransferable, non-sub-licensable license to record (make a master recording and sub-master) the presentation. This license expires one (1) year from the date of the presentation. Archived material is subject to a new agreement.

Client hereby acknowledges and agrees that Kendall C. Wright shall be and is the owner of all rights, all applicable copyrights, title, and interest in and to the presentation, presentation material, and the Master Copy.

Client will provide a master (audio / video) of the presentation or the edited Video Master, if editing is done to produce the video, no later than thirty (30) days following the presentation.

An audio/video taping fee of $_____ plus any expenses incurred in forwarding the Master Copy (packaging, postage, insurance, and courier services) will be submitted to Entelechy Training and Development, Inc. Payment should be forwarded with engagement deposit or not later than two weeks prior to engagement.

_____ _____
Kendall C. Wright Date Client Date

Taping Company Representative _____
Date